

Camberley Kart Club

RULE BOOK

R.A.C. APPROVED



1. TITLE

The name of the club shall be "The Camberley Kart Club" hereinafter referred to as the Club.

2. OBJECT

- a) To further interest in karting and motor sport.
- b) To provide members with information, advice and assistance on matters connected with kart racing.
- c) To watch the local administration of the laws and regulations affecting karting and motor sport and to report any proposed local action or scheme to the Motor Sport Council.
- d) To promote kart competitions in accordance with the Rules of the Council.
- e) To arrange tours, lectures, discussions and social and other meetings.
- f) To afford members such benefits and privileges as it may be possible to arrange.

3. CONSTITUTION

Ladies and Gentlemen. The membership shall consist of

1. Full membership.
2. Honorary membership.
3. Associate membership.
4. Juniors under 16 years of age.

4. MANAGEMENT

The authority and responsibility for the transaction of the business of the Club for its management shall be vested in a Committee, who in addition to the powers and authorities by these rules expressly conferred on them may exercise all powers and do all acts in furtherance of the objects for which the Club is established, other than those hereby expressly directed or required to be exercised or done by the Club in General Meetings.

5. ELECTION OF OFFICERS

The President and Vice-President shall be elected at the A.G.M. and shall be ex-officio members of the Committee. The Treasurer, Secretary, Competition Secretary and Committee shall be elected at the A.G.M. All shall be subject to termination of office by resignation at the next A.G.M. following their appointment. The Committee shall have power to co-opt other members as they deem necessary. The returning officers and other members of the Committee shall be eligible for re-election. The returning officer shall hand over all Club records to the newly elected officers.

6. COMMITTEE

The Committee shall consist of a minimum of 3 and a maximum of 20 members excluding the President, Vice-President, Treasurer, Secretary and Competition Secretary. The Committee shall elect from among its own members a Chairman and Vice-Chairman. A quorum shall consist of a minimum of one third of the Committee. Nominations of Candidates for election to the Committee should be received by the Secretary not less than seven days before the Annual General Meeting, with an intimation in writing signed by each Member nominated that he or she is willing to serve. Nominations of Candidates shall be signed by the Members proposing them. Nominations can be accepted after this at the discretion of the Secretary. The Committee shall have the power to appoint a Sub-Committee of not less than three persons to meet on its behalf in respect of any matter which is specifically referred to such a Sub-Committee.

Only paid up members may be eligible for the Committee and entitled to vote.

7. MEETINGS OF COMMITTEE

The Secretary either of his own accord or by the

direction of the Chairman shall unless otherwise agreed by all the Committee give at least 4 days written notice of a meeting.

8. ABSENCE FROM COMMITTEE

Any member of the Committee who shall without sufficient reason, absent himself from three consecutive Committee Meetings may be called upon to resign his position upon the Committee.

9. DUTIES OF SECRETARY

It shall be the duty of the Secretary to attend in person or by deputy all meetings of the Club and all meetings of the Committee, and to take minutes of the proceedings. Such minutes shall be entered in a book and presented for confirmation at the following meeting.

10. BANKING

All monies of the Club shall be banked by the Treasurer in the name of the Club, and no disbursements shall be made therefrom except in accordance with the form or forms authorised by the Committee.

11. ELECTION OF MEMBERS

Application of candidates for membership of the Club shall be submitted to the Committee by the Secretary, and the election of such candidates shall be at the discretion of the Committee. The name and address and description of the candidate shall be stated on each application submitted to the Committee, provided that in the case of a candidate who knows no member of the Club, the Committee shall be empowered to carry out the election after proper enquiries.

Membership of the Club shall continue only for the period covered by the current subscription, and members shall be subject to re-election annually by

the Committee.

All applicants must be made by an individual in his own correct name and be signed by the said applicant personally.

12. VOTING OF COMMITTEE MEETINGS

All Officers and Committee members shall be entitled to one vote each at Committee Meetings with the exception of the Chairman who shall have the deciding vote in the event of a tie. The Committee shall vote by ballot if any member present so demands.

Written votes by Committee Members who are unable to attend shall not be accepted, although such members may, on being presented with the agenda for the Committee Meeting request that voting on any given matter may be adjourned for a maximum of one month, i.e. until the next Committee Meeting.

13. SUBSCRIPTION

All subscriptions are due 1st January. Membership to run 1st January to 31st December. Subscriptions to be at a rate set by the Committee.

Members of any other club or organisation may entitle an applicant to a reduced subscription rate at the discretion of the Committee.

14. HONORARY MEMBERS

Honorary members shall be decided by the Committee annually. An honorary member for five consecutive years will become a life honorary member. Honorary members in the year prior to the subsequent annual general meeting shall be entitled to attend and vote.

15. USE OF THE CLUB NAME AND ADDRESS

The name and address of the Club shall not be given by a Member as his personal address for any trade, advertising or business purposes or in connection with any legal proceedings.

16. RESIGNATION

Any member wishing to resign his membership shall give notice in writing of such desire to the Secretary on or before the date on which his subscription would have become due for renewal in any year, otherwise he shall be liable to pay his subscription for ensuing year. Also any Member ceasing, voluntarily or otherwise, to be a member of the Club, shall thereafter cease to have any claim upon the property of the Club or to enjoy any of the privileges of membership but he or she shall remain liable for the payment of any debts due to the Club from him or her.

17. EXPULSION OF MEMBERS

It shall be the duty of the Committee if at any time they shall be of the opinion that the interests of the Club so require, by letter to invite any Member to withdraw from the Club within a time specified in such letter, and in default of such withdrawal to submit the question of his expulsion to a meeting of the Committee to be held within six weeks after the date of such letter. Members of the Committee shall be given at least 7 days notice that question of withdrawal or expulsion is to be discussed at the meeting of the Committee. The Member whose expulsion is under consideration shall be given at least 14 days notice of such meeting and shall be allowed to offer an explanation of his conduct verbally, or in writing and if two-thirds of the members present shall then vote for his expulsion he shall thereupon cease to be a member of the Club.

18. EXPULSION OF COMMITTEE MEMBERS

The expulsion of an Officer or Committee member can only be effected by the Club members at either an extra-ordinary meeting or at the Annual General Meeting provided that:-

1. The Officer or Member concerned shall be notified in writing of the reasons for the desired

expulsion with a minimum of 14 days notice.

2. The said Officer or Member shall be given fair and adequate opportunity to explain or refute his or her conduct relevant to the charges made.
3. A majority of 66% or more of the members present at any such E.G.M. or A.G.M. must vote against the said officer or member for his or her expulsion shall be deemed effected.

19. ANNUAL GENERAL MEETING

The A.G.M. shall be held on a date set by the Committee. The A.G.M. shall:-

- a) Receive from the Committee a full statement of accounts for the year ending.....
- b) Receive from the Committee a report of the activities of the Club during the said year.
- c) Elect the President, Vice-President, Treasurer, Secretary and Competition Secretary of the Club.
- d) Elect the Committee.
- e) Settle any remunerations for the Officers of the Club.
- f) Decide on any resolutions which may be duly submitted to the meeting as hereinafter provide.

20. NOTICE OF A.G.M. or E.G.M.

A special general meeting may be convened by direction to the Committee, or on a requisition to the Secretary stating the business for which the special general meeting is required and not convened within 14 days. The non-receipt of such notice by any Member shall not invalidate the proceedings. 15 members shall for a quorum.

21. AGENDA

When members wish a matter to be discussed at a General Meeting the text of such matter signed by at

least two members shall be sent to the Secretary at least 14 days before the date of such meeting so that it may be included in the Agenda.

A copy of the Agenda shall be sent to each member prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every member present is in favour thereof. Should the proposer of any motion fail to move a resolution in respect of the relevant item on the Agenda then any other member shall be entitled to do so.

22. VOTING

Every person with a right to be present may exercise one vote. The Chairman shall not vote except in the exercise of a casting vote. At all General Meetings two thirds majority of votes decides a resolution.

23. RIGHT TO BE PRESENT

No one may be present in General Meetings unless he has been duly elected as a member of the Club, and had paid his subscription according to these rules. Production of a current membership card may be required before participation in the meeting is allowed.

24. OBSERVANCE AND INTERPRETATION OF RULES

Every member binds himself to abide by the Rules of the Club, and also by any modifications thereof made in conformity with such Rules, and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these Rules.

25. ALTERATION OF RULES

Any alterations may be made in these Rules by a General Meeting provided:-

- a) that details of the proposed alterations or

alterations are included in the notice of the General Meeting and

- b) that the resolution proposing such alterations is carried by two thirds of those voting at such General Meeting or by two thirds of those voting should a poll be demanded.

26. COPIES OF RULES

Every member shall be furnished with a copy of the Club Rules and Regulations on election.

27. EXCLUSION OF LIABILITY

By acceptance of membership every member deemed fully and absolutely to indemnify the Club, Officers and Committee against any claim for loss or damage to property, from whatever cause, nor for any injury sustained by a member or guest whilst participating in any activity organised by the Club.

28. TRADING

No individual kart trader shall have sole trading rights at meetings organised by the Club. The Club reserves the right to refuse unauthorised trading.

29. DISSOLUTION

The Club may be dissolved by a Special General Meeting convened by direction of the Committee, or on the requisition of the majority or the members. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of the Club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.

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